

CSC - CUP OF COLORADO
volunteer jobs for 2011 competition

All volunteer positions are available for either Friday, Saturday or Sunday. You may specify your preference on times, length of shifts available and day based on the main volunteer schedule. Remember the Club anticipates 10 hours of volunteer work a year per family. This is a great chance to get some or all of those hours while being involved in the main “public event” of the club for the year.

Name of Job	Job Description	Time Commitment
ICE MONITOR for practice ice and performance	Skaters are assigned skating group sessions. The skaters will check in with you and you will check off that the right skaters are on the right practice ice sessions. Lists will be provided for you. <i>You should be organized and ready to direct. You are a leader, and if you have a lap top computer with wireless service – a top flight candidate.</i>	Individuals should be willing to work for 3-6 hour shifts beginning 7-8 am until competition ends that day, roughly 5-6pm.
PLAY MUSIC for skaters' programs	Skaters' music is organized by event and skater order. Your job is to take the music from the filing box and play it on the CD player in the indicated order. <i>You should be organized and ready to work with the announcer. This is a great job - as you are working - you get to watch many great skating performances!</i>	Individuals should be willing to work for 3-4 hour shifts beginning 7-8 am until competition ends that day, roughly 5-6pm.
ORGANIZE THE MUSIC order for daily skating events	Retrieve music dropped off by skaters at the registration table. Organize it by event and skater order from the sheets provided by the judges. <i>You should be organized and take charge! Sometimes music dribbles in late and you need to frequently check in with the registration table.</i>	Your busiest time is first thing in the morning each day. The main organizer should be willing to work for 3-4 hours to get the day's system in place.
CLEAN UP	Sunday after the competition we need to clean up from the event. Depending on numbers, it should take about 1 - 2 hours. <i>There are many important jobs associated with clean up, please be willing to wipe things down, throw things away, put equipment away, etc.</i>	Plan to be at the competition a half hour before it ends. We need you 1-2 hours to get things tidied up!

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RUNNERS	Runners bring the event results sheets from the accounting room to the awards and results area. Do not worry, you will not have any impact on the outcome of the events, but will be watched by all those waiting for results. <i>Bring your running shoes, and be ready to walk. You will need to be deliberate and not have time to socialize; many skaters will be waiting to see you.</i>	Individuals should be willing to work for 3-4 hour shifts beginning 7-8 am until competition ends that day, roughly 5-6pm.
AWARDS	Volunteers hand out medals and assist with the awards given after each event. <i>This is a great job if you enjoying working with people - recognition!</i>	Individuals should be willing to work for 3-4 hour shifts beginning 7-8 am until competition ends that day, roughly 5-6pm.
TRANSPOR- TATION for judges (airport pickup/drop-off)	Volunteers are needed to pick up out of town judges from the airport and drop them off at designated event hotels. Airport runs will be needed after the competition as well. <i>This job is really critical - you must be on time, a reliable driver and willing to converse a bit with our judges!</i>	You will receive an itinerary and it will take roughly the time of a trip to DIA with a hotel drop-off.
WAYS & MEANS	Volunteers are needed to help sell items such as flowers, apparel at the competition. You will also be involved with the handling of cash and making photo copies of test results. <i>You should be able to multi task at times, and be personable. You will be one of the faces of the CSC club.</i>	Individuals should be willing to work for 3-4 hour shifts beginning 7-8 am until competition ends that day, roughly 5-6pm.

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HOSPITALITY (bring needed items)	The hospitality coordinator will ask for needed items based on menus planned for judges/coaches hospitality during the event. Items may be home made or store bought based on the menus. Again coordinator will be able to advise. <i>This is a more flexible position and does not require you to be helping during the actual hours of the competition. Do you like to shop or cook?!</i>	Flexible.
HOSPITALITY (work in hospitality room)	Volunteers are needed to serve food/drinks or help make sure self serve food items are managed during the competition. There will be light clean up duty required, too!!! <i>If you enjoy quiet and low stress time, this is a good position for you. The judges will not be looking for conversation!</i>	Individuals should be willing to work for 3-4 hour shifts beginning 7-8 am until competition ends that day, roughly 5-6pm.
REGISTRATION	Volunteers are needed to help skaters check in for the competition, turn in music, hand out goody bags, collect fees if needed. It is also helpful if volunteers can answer basic questions for out of town families as they come up. There will be 1 to 2 others there to help and provide assistance. No skating competition experience required, the computer system tells you everything. <i>This is good for a person of high energy and can stay focused. You will have the privilege of meeting a lot of the great athletes and coaches participating in the event.</i>	Individuals should be willing to work for 3-4 hour shifts beginning 7-8 am until competition ends that day, roughly 5-6pm.
GENERAL	Other volunteer needs will come up. Specific jobs will be posted on the club bulletin boards as they come up.	